



Video Editor Internship

Voyage Pictures - Grand Rapids, MI

POSITION: Editor Intern

LOCATION: Voyage Pictures - Grand Rapids, MI

DURATION: 3 months - 7/1/2019-9/30/2019 (dates negotiable)

REPORTS TO: Creative Director

COMMITMENT: 10-20 hrs/week (We'd prefer a regular schedule of 2-4 hrs per day, at least 2 days a week during 9 am-5 pm)

COMPENSATION: This position is unpaid outside a travel stipend. However, the internship provides opportunity to be considered for other B. Creative billable projects as an assembly editor (See Additional Tasks on page 2).

About Voyage Pictures

Voyage Pictures is the commercial film production branch of B.Creative, a storytelling studio based in Grand Rapids, Michigan. We're inspired by the power of story to inspire empathy, connect people, and ultimately make the world a better place. We also like to have fun along the way. The people who thrive on our team are hustlers who bring a fresh perspective. We love team players and go-getters who are passionate about their field and hungry to learn. If that's you—you've come to the right place.

Position Overview

Voyage Pictures has embarked on an exciting new passion project, a documentary on a local rock band. Production is still underway, but we believe the bulk of the story has been filmed. As such, we're in need of a project based intern editor to begin the post-production process.

RESPONSIBILITIES

- Organizing all footage within folders and creating an organizational system within NLE
- Transcribing interviews and dropping transcription into project markers within NLE
- Assembly editing all captured story elements and selecting the most important content based on previously agreed upon organizational system
- Cutting scenes of the documentary alongside the Director/Editor
- Cutting promo materials for the documentary
- Assisting as a Production Assistant on ongoing production of the documentary

QUALIFICATIONS

- Experience and proficiency in Adobe Premiere Pro (Knowledge of After Effects and Photoshop is a plus!)
- Excellent organizational skills relating to data and projects
- Excellent verbal and written communications skills
- Ability to receive guidance and feedback
- On-Set production experience relating to documentary producing, camera operation, and audio recording
- Either an active student participating in an undergraduate program receiving course credit OR A recent graduate within 24 months of graduation

ADDITIONAL TASKS

If you show promise, have more available hours, and are looking to get more involved at our company, your tasks may include:

- Serving as a Production Assistant on other Voyage Pictures productions
- Filming and editing company storytelling events
- Gathering stock footage from Voyage Picture's footage vault.
- Culling footage for a future Voyage Pictures reel
- Assembling social cuts of other Voyage Pictures projects
- Assembly edit work for other B.Creative projects (May include work with Bradley Productions.)

Qualified applicants, please send resume and cover letter to:

Jodi VanHarn

Studio Administrator

jodi@voyagepictures.co

In your materials, please answer these questions so that we can get a sense of who you are:

- What are you reading these days? Can be fiction or nonfiction.
- What are 3 songs you're playing non-stop right now?
- What movie/documentary/podcast have you seen that you wish you could have been a part of making? Why?
- What is something people find most surprising after meeting you?
- What do you do in your spare time? Really.
- List a few examples of branded or unbranded digital content you like or thought had a good editing style.
- What's your all-time favorite feature film or documentary? Feel free to list more than one.